

3rd CAPITAL INVESTMENT PROGRAMME & PROJECTS MONITORING 2017/18

Report by the Director for Digital and Resources

EXECUTIVE SUMMARY

1. PURPOSE

1.1 This report updates the Joint Strategic Committee on the progress made on the 2017/18 Capital Investment Programmes for Adur District Council, Worthing Borough Council. The programmes include schemes which support the delivery of services by the Joint Strategic Committee.

1.2 The following appendices have been attached to this report:

Appendix 1: Adur District Council Capital Monitoring Summary

Appendix 2: Worthing Borough Council Capital Monitoring Summary

Appendix 3: Adur District Council Reprofiled Budgets

Appendix 4: Worthing Borough Council Reprofiled Budgets

2. RECOMMENDATIONS

The Joint Strategic Committee is asked:

(a) **With respect to the Capital Investment Programme of Adur District Council.**

2.1 Recommendation One

To note the reprofiling and likely phasing of the Adur District Council capital schemes as advised in paragraphs 2.1.1 and 2.1.2 and Appendix 3.

2.2 Recommendation Two

To approve the replacements of 4 town centre CCTVs funded from underspends in the 2017/18 Capital Investment Programme, and the amendment to the 2017/18 Capital Investment Programme to include this scheme as detailed in paragraph 2.1.3 i).

EXECUTIVE SUMMARY

2. RECOMMENDATIONS

2.3 Recommendation Three

To approve the purchase of 4 vans for the delivery of the new public convenience cleaning contract funded from underspends in the 2017/18 Capital Investment Programme, and the amendment to the 2017/18 Capital Investment Programme to include this scheme as detailed in paragraph 2.1.3 ii).

2.4 Recommendation Four

To approve the amendment to the 2017/18 Capital Investment Programme to include the external funding grant of £50,000 from Sport England towards the expansion of the changing rooms at Wadurs Swimming Pool as advised in paragraph 2.1.3 iii).

2.5 Recommendation Five

To approve the additional funding of £20,000 for the Parks and Open Spaces water stand pipes upgrades funded from underspends in the 2017/18 Capital Investment Programme as advised in paragraph 2.1.3 iv).

2.6 Recommendation Six

To approve the purchase of vibration safety equipment for Parks employees at a cost of £4,900 funded from underspends in the 2017/18 Capital Investment Programme, and the amendment to the 2017/18 Capital Investment Programme to include this scheme as detailed in paragraph 2.1.3 v).

2.7 Recommendation Seven

To note the possible £50,000 overspend on the Riverside (Lower Beach) Car Park improvements scheme as detailed in paragraph 2.1.3 vi).

2.8 Recommendation Seven

To agree the amendment to the 2017/18 Capital Investment Programme to include the Environment Agency Grant of £7,442.50 for the Adur Beach Management Plan as detailed in paragraph 2.1.3 vii).

(b) With respect to the Capital Investment Programme of Worthing Borough Council.

2.1 Recommendation One

To note the reprofiling and likely phasing of the Worthing Borough Council capital schemes as advised in paragraphs 2.2.1 and Appendix 4.

2.2 Recommendation Two

To approve the replacements of 14 town centre CCTVs funded from underspends in the 2017/18 Capital Investment Programme, and the amendment to the 2017/18 Capital Investment Programme to include this scheme as detailed in paragraph 2.2.2 i).

EXECUTIVE SUMMARY

2. RECOMMENDATIONS

2.3 Recommendation Three

To approve the purchase of 4 vans for the delivery of the new public convenience cleaning contract funded from underspends in the 2017/18 Capital Investment Programme, and the amendment to the 2017/18 Capital Investment Programme to include this scheme as detailed in paragraph 2.2.2 ii).

2.4 Recommendation Four

To approve the purchase of vibration safety equipment for Parks employees at a cost of £7,300 funded from underspends in the 2017/18 Capital Investment Programme, and the amendment to the 2017/18 Capital Investment Programme to include this scheme as detailed in paragraph 2.2.2 iii).

2.5 Recommendation Five

To approve the replacement of the Town Hall fire alarms at a cost of £25,000 funded from underspends in the 2017/18 Capital Investment Programme, and the amendment to the 2017/18 Capital Investment Programme to include this scheme as detailed in paragraph 2.2.2 iv).

2.6 Recommendation Six

To note the estimated overspend of £100,000 on the removal of the asbestos from the Town Hall roof space funded from underspends in the 2017/18 Capital Investment Programme 2.2.2 v).

2.7 Recommendation Seven

To agree the amendment to the 2017/18 Capital Investment Programme to include the Environment Agency Grant of £7,442.50 for the Adur Beach Management Plan as detailed in paragraph 2.2.2 vi).

1. CONTEXT

- 1.1 In accordance with the Councils' Capital Strategy, the Capital Working Group oversees the implementation and progress of both Councils' Capital Investment Programmes.
- 1.2 The Capital Working Group meets quarterly and monitors the programmes' progress and finance, seeking to address any problems at an early stage in order for schemes to be completed within budget and timescales. Where problems are highlighted the Group considers possible remedies including virements between schemes, reprofiling of budgets between years and the withdrawal of schemes from the programme when schemes are unable to proceed. This could be due to resourcing problems, time delays or other factors beyond the Councils' control.

1. CONTEXT

- 1.3 Full summaries of the progress of all the schemes in the 2017/18 Capital Investment Programmes are prepared each quarter highlighting:

Schemes not progressing satisfactorily or where there are financial issues	Red
Schemes where progress is being closely monitored	Amber
Schemes progressing well	Green
Schemes where progress is beyond officers' control	■
Schemes with financial issues	£
Schemes where progress has improved	▲
Schemes where progress has deteriorated	▼

- 1.4 The Capital Working Group also ensures that capital schemes are approved within financial regulations; a Summary of Project Initiation Document (P.I.D.) Approvals for 2017/18 schemes and the P.I.D. documents (for schemes costing under £250,000) are available from the Councils' Joint Intranet.

- 1.5 Financial Regulations require officers to report each project on completion detailing the original estimate, tender estimate and the final outturn; a Summary of Capital Project Final Account Forms submitted together with the Forms are available from the Councils' Joint Intranet.

- 1.6 Each year a small number of schemes are selected for a more detailed evaluation on completion and officers are asked to complete a Post Scheme Evaluation Form. These forms are also available from the Councils' Joint intranet.

1.7 **Progress of the Adur District Council 2017/18 Capital Investment Programme – December 2017**

- 1.7.1 There are 56 schemes in the 2017/18 current capital investment programme of which 26 (46%) schemes are progressing satisfactorily or have completed. Six schemes (11%) have been identified as not progressing satisfactorily or where there are financial issues that need to be addressed, and a summary of these schemes is attached as Appendix 1 to this report. A summary of the progress of all the schemes in the 2017/18 Capital Investment Programme is available from the Councils' Joint Intranet.

- 1.7.2 The current 2017/18 budget is £20,369,750 which has decreased by £5,615,380 from the original budget, resulting from the net impact of budgets carried forward from the 2016/17 capital investment programme, approved changes to the 2017/18 budget, and budgets reprofiled to and from future years. The main reason for the decrease in the current budget is the reprofiling of capital budgets to 2018/19.

- 1.7.3 An underspend of £52,680 is currently forecast on the current 2017/18 Capital Investment Programme, which has mainly arisen from:

1. CONTEXT

1.7 Progress of the Adur District Council 2017/18 Capital Investment Programme – December 2017

i) Disabled Facilities Grants

The Council has received an increased Better Care Fund Grant (BCFG) Allocation of £588,137 in 2017/18. This allocation can be used to fund grants made in 2017/18 and the current forecast outturn is £350,000. Based on previous experience, any unused grants at the year-end will be carried forward to fund future Disabled Facilities Grant awards

The 2017/18 DFG budget of £350,000 was originally funded from a forecast BCFG of £305,000 and Council funding of £45,000. The announcement of the Council's BCFG allocation has resulted in an underspend of Council resource funding of £45,000.

ii) Contingency provision carried forward from 2016/17

A contingency provision of £60,000 was carried forward for urgent capital schemes or for additional works required to capital schemes already in the 2017/18 Capital Investment Programme. The balance remaining from this provision is £25,900.

1.7.4 **Adur Homes Capital Investment Programme**

The Adur Homes Capital Investment Programme for the two years 2017/18 and 2018/19 was approved by the Joint Strategic Committee 12th September 2017.

There has been a delay in the commencement of many of the major contracts whilst a joint review by Adur Homes and Technical Services of the capital work programme was carried out, taking into consideration the condition surveys which have recently been received. It is envisaged that the use of a professional services framework contract will assist in expediting the capital programme by project managing some of the contracts.

Programme element budgets of £4,383,210 have been reprofiled to 2018/19 to fund 2017/18 projects which have now been scheduled in 2018/19.

1.8 Progress of the Worthing Borough Council 2017/18 Capital Investment Programme – December 2017

1.8.1 There are 69 schemes in the 2017/18 current capital investment programme of which 36 schemes (52%) are progressing satisfactorily or have completed. Six schemes (9%) have been identified as not progressing satisfactorily or where financial issues have been identified, and a summary of these schemes is attached as Appendix 2 to this report. A summary of the progress of all the schemes in the 2017/18 Capital Investment Programme is available from the Councils' Joint Intranet.

1. CONTEXT

1.8 Progress of the Worthing Borough Council 2017/18 Capital Investment Programme – December 2017

The current 2017/18 budget is £32,424,760, an increase of £3,147,130 on the original budget due to the net impact of budgets carried forward from 2016/17, approved changes to the 2017/18 Capital Investment Programme and budgets reprofiled to and from 2018/19 and future years. The main reason for the increase in the current budget is the approved increase in the Strategic Property Investment Fund by £15m and the reprofiling of this budget to 2018/19.

1.8.2 An underspend of £190,700 is currently forecast on the current 2017/18 Capital Investment Programme, which has mainly arisen from:

i) Disabled Facilities Grants

The Council has received an increased Better Care Fund Grant (BCFG) Allocation of £1,079,802 in 2017/18. This allocation can be used to fund grants made in 2017/18 and the current forecast outturn is £800,000. Based on previous experience, any unused grants at the year-end will be carried forward to fund future Disabled Facilities Grant awards

The 2017/18 DFG budget of £750,000 was originally funded from a forecast BCFG of £650,000 and Council funding of £100,000. The announcement of the Council's BCFG allocation has resulted in an underspend of Council resource funding of £100,000.

ii) Contingency provisions carried forward from 2015/16 and 2016/17

A total contingency provision of £160,000 was carried forward for urgent capital schemes or for additional works required to capital schemes already in the 2017/18 Capital Investment Programme. All of this provision has been ring fenced to fund essential capital works in 2018/19 as advised in the last quarter's capital monitoring report.

iii) Brooklands Park Environmental Improvements

The 2017/18 Capital Investment Programme includes a budget provision of £850,000 for Brooklands Park Environmental Improvements. The works have been tendered and the scheme costs are estimated at £520,000. Further improvements estimated to cost £50,000 have been approved from the original allocation.

However, the works are on site and although they are progressing well recent weather conditions have slowed operations and unexpected expenditure could arise at any time, and therefore the full underspend has yet to be realised.

1. CONTEXT

iv) Car Park Improvements – Lyndhurst Road (West) Surface Car Park Extension

The 2017/18 Capital Investment Programme includes a budget provision of £269,320 for the extension works to Lyndhurst Road (West) Surface Car Park. The original design parameters changed from a stand alone car park segregated from the adjacent existing car park by fencing and a new entrance barrier with additional lighting to an extension of the existing car park with additional pay and display machines and signage.

The works have now completed creating an additional 63 parking spaces at a cost of £160,000. This has resulted in an underspend of approximately £112,000. The lighting and drainage improvements, if necessary, may be undertaken in future years and will be funded from future capital bids for resources.

2. ISSUES FOR CONSIDERATION

2.1 Adur District Council

2.1.1 Budgets totalling £25,675,170 have been reprofiled to 2018/19 and future years, where the original project plan has changed and the schemes are unable to complete in 2017/18. A list of schemes reprofiled is attached as Appendix 3 to this report.

2.1.2 The following programmes of capital works have been identified as likely to be reprofiled to 2018/19.

i) Parks and Open Spaces – Southern Water compliance works to water stand pipes – Works are anticipated to commence in February 2018 with a duration of 8 weeks.

ii) Shoreham Centre – Provision of self levelling stair crawlers to enable the disabled or wheelchair users to be evacuated safely from the building – Due to the specialised nature of the equipment requested only one quote has been received. This has resulted in a delay to the procurement process. Timescales are uncertain and the purchase may be delayed to 2018/19.

2.1.3 The following amendments to the Adur District Council 2017/18 Capital Investment Programme are recommended:

i) Replacement CCTV Cameras - Adur District Council currently has 5 CCTV cameras and has a contract with Sussex Police for the maintenance and transmission of the cameras as part of the Sussex Wide partnership. The contract has just been renegotiated and included the replacement of one camera.

2. ISSUES FOR CONSIDERATION

2.1 Adur District Council

- i) Replacement CCTV Cameras - However, all cameras needed to be replaced due to their age and reliability. In addition the technology of CCTV cameras has improved significantly and new cameras would provide a much better service for the community.

As part of the new contract the Council received an offer to replace all the cameras at a competitive price due to economies of scale with other authorities in the Sussex Wide Partnership.

The deadline for inclusion in the Sussex Wide Partnership discount for the purchase of new cameras was 24th November 2017 after which time the purchase price would have increased by approximately 50%. In order not to miss the discount an order was placed for 4 new especially hardened cameras for coastal areas (One camera was replaced free of charge as part of the negotiated contract by Sussex Police on behalf of the partnership). The cameras are due to be replaced in March 2018.

Retrospective approval is requested for the purchase of 4 new CCTV cameras at a cost of £18,375 funded from general underspends in the 2017/18 Capital Investment Programme.

- ii) Public Conveniences Cleaning Contract – Purchase of 4 Vans - The public conveniences cleaning contract is to be administered by Adur and Worthing Councils from 1st March 2018. In order to provide the service 4 vans will be required.

The cost of purchasing 4 new vans is estimated at £48,000, but if relatively new second hand vehicles could be sourced the likely cost would be £36,000. The provisional cost split of the service is Adur District Council 30% and Worthing Borough Council 70%. The cost of new vehicles to each Council would be Adur £14,400 and Worthing £33,600, but second hand vehicles will be sought if possible.

It is proposed to fund the vehicles from general underspends in the Adur District Council and Worthing Borough Council Capital Investment Programmes on a 30% / 70% basis.

- iii) Wadurs Swimming Pool – Expansion of changing facilities - Impulse Leisure will be delivering this project with Technical Services overseeing the standard of works. However, the original budget of £100,000 was found to be insufficient for the works requested by Impulse Leisure, who have been exploring external funding sources to bridge the funding shortfall prior to commencing the project.

2. ISSUES FOR CONSIDERATION

2.1 Adur District Council

- iii) Wadurs Swimming Pool – Expansion of changing facilities - External funding of £50,000 has been confirmed from Sport England and needs to be added to the current budget for this scheme, making a total budget of £150,000. The 2017/18 Capital Investment Programme needs to be amended to include this grant.

Further external grants are still being sought to further enhance the expansion of the changing rooms.

- iv) Parks and Open Spaces – Southern Water compliance works to water stand pipes - This project is essential to ensure the Council's parks water supplies comply with water regulations and to avoid the potential risk of contamination of fresh water main supplies.

The scheme was originally estimated at £84,000. However, tendering has resulted in a funding shortfall of £20,000. It is proposed to fund this shortfall from overall underspends in the 2017/18 Capital Investment Programme.

The works will commence on site in February 2018 with a duration of 8 weeks.

- v) Parks – Vibration Safety Equipment - Following recent enforcement action by the Health and Safety Executive regarding our Risk Management for Vibration at work, specifically Hand Arm Vibration, the Council has had to urgently review its health surveillance and risk management policies. This led to a report being taken to the corporate health and safety board in December 2017.

The report recommended procurement of “HAVs wear monitoring equipment” and software that supports this system. The equipment would be worn by staff whilst operating tools such as strimmers and hedge cutters, and would monitor the personal vibration levels to which staff are being exposed.

The cost of the equipment and software is £12,320 and Adur District Council's share of this investment is £4,900 and can be funded from general underspends on the 2017/18 Adur District Council Capital Investment Programme.

- vi) Car Park Improvements – Riverside (Lower Beach) Car Park - The majority (90%) of the enhancements to the Riverside Car Park have now completed.

2. ISSUES FOR CONSIDERATION

2.1 Adur District Council

- vi) Car Park Improvements – Riverside (Lower Beach) Car Park
However, the impact on and suspension of the contract as a result of the Coast Protection Tidal Walls Scheme (Environmental Agency Scheme) has resulted in the contractors claiming compensation for the delay and disruption to the works on the car park. The Council is currently negotiating the amount but the final settlement could result in a £50,000 overspend. A contingency overspend provision of £50,000 can be accommodated within the overall 2017/18 Capital Investment Programme underspend.

- vii) Adur Beach Management Plan – Preliminary Study to advise the Coast Protection Works Required over the next 4 years - The outline business case has been completed. Following the completion of flood and coastal erosion risk management reports for the Environment Agency, the Council has received confirmation from the Environment Agency of additional funding of £14,885 for the increased costs for this study.

As this is a joint study for both Adur and Worthing Councils the grant needs to be added to both Capital Investment Programmes on a 50/50 basis.

2.2 Worthing Borough Council

2.2.1 Budgets totalling £26,077,720 have been reprofiled to and from 2018/19 and future years where the original project plan has changed and the schemes are unable to complete in 2017/18. A list of schemes reprofiled is attached as Appendix 4 to this report.

2.2.2 The following amendments to the 2017/18 Capital Investment Programme are recommended:

- i) Replacement CCTV Cameras - Worthing Borough Council currently has 17 CCTV cameras and has a contract with Sussex Police for the maintenance and transmission of the cameras as part of a Sussex Wide Partnership. The contract has just been renegotiated and included the replacement of three cameras.

However, all cameras needed to be replaced due to their age and reliability. In addition the technology of CCTV cameras has improved significantly and new cameras would provide a much better service for the community.

As part of the new negotiated contract the Council received an offer to replace all the cameras at a competitive price due to economies of scale with other authorities in the Sussex Wide Partnership.

2. ISSUES FOR CONSIDERATION

2.2 Worthing Borough Council

i) Replacement CCTV Cameras

The deadline for inclusion in the Sussex Wide Partnership discount for the purchase of new cameras was 24th November 2017 after which time the purchase price would have increased by approximately 50%. In order not to miss the discount an order was placed for 14 new especially hardened cameras for coastal areas (Three cameras were replaced free of charge as part of the negotiated contract by Sussex Police on behalf of the partnership). The cameras were replaced in January 2018.

Retrospective approval is requested for the purchase of 14 new CCTV cameras at a cost of £63,985 funded from general underspends in the 2017/18 Capital Investment Programme.

ii) Public Conveniences Cleaning Contract – Purchase of 4 Vans - The public conveniences cleaning contract is now to be administered by Adur and Worthing Councils from 1st March 2018. In order to run the service 4 vans will be required.

The cost of purchasing 4 new vans is estimated at £48,000, but if relatively new second hand vehicles could be sourced the likely cost would be £36,000. The provisional cost split of the service is Adur District Council 30% and Worthing Borough Council 70%. The cost of new vehicles to each Council would be Adur £14,400 and Worthing £33,600, but second hand vehicles will be sought if possible.

It is proposed to fund the vehicles from general underspends in the Adur District Council and Worthing Borough Council Capital Investment Programmes on a 30% / 70% basis.

iii) Parks – Vibration Safety Equipment - Following recent enforcement action by the Health and Safety Executive regarding our Risk Management for Vibration at work, specifically Hand Arm Vibration, the Council has had to urgently review its health surveillance and risk management policies. This led to a report being taken to the corporate health and safety board in December 2017.

The report recommended procurement of “HAVs wear monitoring equipment” and software that supports this system. The equipment would be worn by staff whilst operating tools such as strimmers and hedge cutters, and would monitor the personal vibration levels to which staff are being exposed.

The cost of the equipment and software is £12,320 and Worthing Borough Council's share of this investment is £7,300 and can be funded from general underspends on the 2017/18 Worthing Borough Council Capital Investment Programme.

2. ISSUES FOR CONSIDERATION

2.2 Worthing Borough Council

- iv) Town Hall Fire Alarms – Replacement - A recent Fire Risk Assessment flagged up the need for the Town Hall Fire Alarms to be urgently replaced.

The cost of the replacement fire alarm system is estimated to cost £25,000 and it is proposed to fund this from general underspends on the 2017/18 Worthing Borough Council Capital Investment Programme.

- v) Asbestos Removal from the Town Hall Roof Space - The 2017/18 Capital Investment Programme includes a budget provision of £130,000 for the removal of asbestos from the Town Hall roof space.

Safe working zone works have been completed in the Town Hall, together with sampling of ceilings to simulate maintenance activities, to ensure the safety of staff and visitors in the building until the asbestos is removed.

Specialist asbestos removal consultants have advised that the estimated cost for the removal of asbestos is £230,000, an overspend of £100,000 on the budget. This overspend can be funded by the overall underspend on the 2017/18 Capital Investment Programme.

- vi) Adur Beach Management Plan – Preliminary Study to advise the Coast Protection Works Required over the next 4 years - The outline business case has been completed. Following the completion of flood and coastal erosion risk management reports for the Environment Agency, the Council has received confirmation from the Environment Agency of additional funding of £14,885 for the increased costs for this study.

As this is a joint study for both Adur and Worthing Councils the grant needs to be added to both Capital Investment Programmes on a 50/50 basis.

3. ENGAGEMENT AND COMMUNICATION

- 3.1 The purpose of this report is to communicate with stakeholders on the progress of the Adur District Council and Worthing Borough Council 2017/18 Capital Investment Programmes. Officers of the Council have been consulted with on the progress of the schemes which they are responsible for delivering. The overall progress of the programmes have been considered by the Capital Working Group

4. FINANCIAL IMPLICATIONS

- 4.1 There are no further financial implications arising from this report as the financing of the Adur District Council and Worthing Borough Council original 2017/18 Capital Investment Programmes was approved by the Councils in December 2016. Subsequent changes have been reported to and approved by the Joint Strategic Committee. The issues considered in this report can all be funded from existing resources.

Finance Officer: Sarah Gobey **Date:** 08th February, 2018

5. LEGAL IMPLICATIONS

- 5.1 Local authorities have a statutory duty under section 28 of the Local Government Act 2003, to monitor their income and expenditure against their budget, and be ready to take action if overspends or shortfalls in income emerge. Section 151 of the Local Government Act 1972 requires the Councils to make arrangements for the proper administration of their financial affairs.

Legal Officer: Susan Sale **Date:** 20th February, 2018

Background Papers

- Capital Investment Programme 2017/18 – 2019/20 Adur District Council, Worthing Borough Council and Joint Committee
- Capital Strategy 2016/19.

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SUSTAINABILITY AND RISK ASSESSMENT

1. ECONOMIC

- The capital programme prioritisation model awards points for capital project proposals that impact positively on the economic development of our places or the economic participation of our communities.

2. SOCIAL

2.1 Social Value

- The capital programme prioritisation model awards points for capital project proposals that impact positively on our communities.

2.2 Equality Issues

- The capital programme prioritisation model awards points for capital project proposals that address DDA requirements and reduce inequalities.

3. Environmental

- The management, custodianship and protection of our natural resources are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programme.

4. Governance

- The Councils' priorities, specific action plans, strategies or policies are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- The Councils' reputation or relationship with our partners or community is taken into account when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- Resourcing, risk management (including health and safety) and the governance of the either Council are fully considered during the preparation of the Councils' Capital Investment Programmes.

CAPITAL MONITORING SUMMARY 2017/2018								DECEMBER 2017	
Executive Portfolios	(1) Total ADC Scheme Budgets	(2) Previous Years' Spend	(3) 2017/18 Original Budget	(4) Net Slippage b/f from 2016/17	(5) Approved Changes to Original Budget	(6) 2017/18 Budget Reprofiles to and from 2018/19	(7) 2017/18 Current Budget	(8) 2017/18 Spend to Date	(9) Spend % of Current Budget
	£	£	£	£	£	£	£	£	
Customer Services	11,562,090	-	9,017,160	1,929,900	615,030	(6,963,810)	4,598,280	3,081,465	67.01%
Environment	4,085,760	507,600	3,047,670	534,720	92,770	(1,084,260)	2,590,900	1,921,163	74.15%
Health and Wellbeing	219,900	840	219,800	11,260	(10,000)	(151,300)	69,760	4,678	6.71%
Regeneration	32,302,710	750,290	13,450,500	145,880	16,391,040	(17,346,700)	12,640,720	13,210,119	104.50%
Resources	651,620	85,830	250,000	221,930	127,260	(129,100)	470,090	126,678	26.95%
TOTALS	48,822,080	1,344,560	25,985,130	2,843,690	17,216,100	(25,675,170)	20,369,750	18,344,103	90.06%

Financing of 2017/18 Programme:

Adur Homes Capital Programme:	£'000
Capital Receipts:	600
Major Repairs Reserve:	2,957
Development/Refurb Reserve:	70
Prudential Borrowing:	0
	<u>3,627</u>

General Fund Capital Programme:	£'000
Prudential Borrowing:	10,894
Capital Receipts:	222
Government Grants:	943
Revenue Reserves and Contributions	99
Other Contributions:	4,585
	<u>16,743</u>

Capital Monitoring - Summary of Progress:

Schemes not progressing satisfactorily or where there are financial issues:	6
Schemes where progress is being closely monitored:	24
Schemes progressing well:	15
Schemes completed:	11
Total Schemes:	<u>56</u>

2017/18 Current Council Resources General Fund Underspend: (52,680)
Proposed Utilisation of Underspends:

1. Replacement of Community CCTV Cameras:	18,375
2. Public Conveniences Cleaning Contract - Purchase of 4 vans	14,400
3. Parks - Health and Safety Vibration Equipment	4,900

2017/18 Remaining Council Resources General Fund Underspend: (15,005)

(1) SCHEME (Responsible Officer)	(2) Total ADC Scheme Budget £	(3) Previous Years' Spend £	(4) 2017/18 Original Budget £	(5) Budget Reprofiles to and from 2018/19 and Future Years £	(6) 2017/18 Current Budget £	(7) 2017/18 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	(9) 2017/18 Anticipated (Underspend) /Overspend (Council Resources) £	(10) COMMENTS AND PROGRESS <ul style="list-style-type: none"> ☐ Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated 	(11) Status
Schemes not progressing satisfactorily or where there financial issues	3,528,950	550,900	2,238,350	2,720,600	357,450	104,920		70,000	Scheme Details Below	RED
Schemes where progress is being closely monitored	39,459,330	56,180	20,932,690	23,483,970	14,386,180	14,174,561		-	Scheme Details On Intranet	AMBER
Schemes progressing well	2,907,290	536,240	1,291,900	(529,400)	2,900,850	1,389,292		(95,400)	Scheme Details On Intranet	GREEN
Schemes completed	2,926,510	201,240	1,522,190	-	2,725,270	2,675,330		(27,279)	Scheme Details On Intranet	GREEN
TOTAL: C.I.P. 2017/18	48,822,080	1,344,560	25,985,130	25,675,170	20,369,750	18,344,103		(52,680)		
Customer Services Affordable Housing 1 Partnership Schemes with Registered Social Landlords. (£477k Funded by S106) (CA)	1,380,600	-	810,000	1,380,600	-	-	T.B.C. (C) T.B.C. (D)	-	The announcement in the Budget to cut social housing rents by 1% per annum over the next four years is likely to have a significant negative impact on affordable housing over the coming years. This is due to the rent reduction impacting on registered providers' business model which was previously based on a rent increase of CPI plus 1% each year for the next 10 years. Officers are in discussion with Hyde Housing Association and Southern Housing Association regarding possible contributions to housing developments. Budget reprofiled to 2018/19 due to the likely lead in time for grant payments for housing developments.	☐

(1) SCHEME (Responsible Officer)	(2) Total ADC Scheme Budget £	(3) Previous Years' Spend £	(4) 2017/18 Original Budget £	(5) Budget Reprofiles to and from 2018/19 and Future Years £	(6) 2017/18 Current Budget £	(7) 2017/18 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	(9) 2017/18 Anticipated (Underspend) /Overspend (Council Resources) £	(10) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(11) Status
<p>Housing 2 Acquisition of emergency interim or temporary accommodation for the homeless (Invest to Save Scheme) (CA)</p>	1,200,000	-	1,200,000	1,200,000	-	-	Mar 19 (C) 13.9.16 (D)	-	<p>The Council has agreed a contribution of £30,060 to Worthing Churches Homeless Project to refurbish 22 Lyndhurst Road into 37/38 units of short stay accommodation. The Council will have nomination rights to 18 of these units which will reduce the use of B&B accommodation. The project will be considered by the Planning Committee on 10th March 2018 to approve the change of use and conversion. Officers are actively seeking other properties but it is proving difficult to find suitable sites.</p>	
<p>Lancing Manor Leisure Centre - 3 Renewal of flat roof area over the entrance hall and replacement of glazing units in the entrance hall (DM)</p>	44,800	-	44,800	40,000	4,800	3,615	Aug 18 (C) 14.3.17 (P)		<p>Tenders have been received over budget and are currently being revisited. It is proposed to fund any overspend from an anticipated underspend on the replacement of the Southwick Leisure Centre roof. Works anticipated in 2018/19.</p>	<p>£ ▼</p>

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
SCHEME (Responsible Officer)	Total ADC Scheme Budget £	Previous Years' Spend £	2017/18 Original Budget £	Budget Reprofiles to and from 2018/19 and Future Years £	2017/18 Current Budget £	2017/18 Spend to Date £	Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	2017/18 Anticipated (Underspend) /Overspend (Council Resources) £	COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	Status
Environment Car Park Improvements 4 Enhancements to Lower Beach Road Car Park and provision of a cycle path link to Ferry Road and the Beach (Contribution of £143,000 from WSCC and £117,000 funded from S106 Receipts) (DM)	532,000	469,590	-	100,000	62,410	50,208	July 18 (C) 29.11.12 (D)	50,000	90% of the works have now completed. The remainder of the works are suspended to allow the Environment Agency Tidal Walls Coastal Protection Scheme workers access through the remaining site area until at least mid May 2018. Remaining works will be organised after this time. The remaining works are estimated to cost £85k, which is within the budget. However, the contractor's claim for the hold up is being negotiated but could be up to £100k.	£ Scheme on Hold
Park and Open Spaces 5 Southern Water compliance works to water stand pipes to ensure the Council's parks' water supplies comply with water regulations and to avoid the potential risk of contamination of fresh water main supplies (DM)	84,000	-	84,000	Possible reprofiling	84,000	4,200	Mar 18 (C) 14.3.17 (P)	20,000 (Contingency Funding)	Tenders received over budget. Request for £20,000 contingency funding from overall capital programme underspends. Works anticipated on site Spring 2018.	£

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
SCHEME (Responsible Officer)	Total ADC Scheme Budget £	Previous Years' Spend £	2017/18 Original Budget £	Budget Reprofiles to and from 2018/19 and Future Years £	2017/18 Current Budget £	2017/18 Spend to Date £	Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	2017/18 Anticipated (Underspend) /Overspend (Council Resources) £	COMMENTS AND PROGRESS	Status
									<input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	
Resources <i>Information and Technology</i> 6 Financial Management System Replacement (Partnership Scheme with Worthing Borough Council. Total Cost £565,000) (SG)	265,550	81,310	77,550	-	184,240	46,896	T.B.A. (C) 1.9.16 (D)	-	The project is at the user acceptance stage. The progress against the project plan is slipping again due to the late provision of the new Billing and Debtors functionality which was due for completion by 1st Dec. This is approximately one month behind schedule. The current go live date of 3rd April 2018 is unachievable and the options for proceeding with the project are under review. The project spend is currently within budget, however further delay may incur additional costs.	▼
TOTAL:	3,506,950	550,900	2,216,350	2,720,600	335,450	104,920		70,000		

RESPONSIBLE OFFICERS:

CA	Cally Antill	Head of Housing
DM	Derek Magee	Engineering and Surveying Manager
SG	Sarah Gobey	Chief Finance Officer

CAPITAL MONITORING SUMMARY 2017/18								DECEMBER 2017	
Executive Portfolios	(1) Total WBC Scheme Budgets	(2) Previous Years' Spend	(3) 2017/18 Original Budget	(4) Net Budget b/f from 2016/17	(5) Approved Changes to Original Budget	(6) 2017/18 Budget Reprofiled to and (from) 2018/19	(7) 2017/18 Current Budget	(8) 2017/18 Spend to Date	(9) Spend % of Current Budget
	£	£	£	£	£	£	£	£	
Customer Services	4,416,000	131,960	3,411,000	343,040	500,000	2,963,400	1,290,640	687,663	53.28%
Environment	8,390,340	602,090	6,355,110	752,540	429,430	2,009,630	5,527,450	3,658,261	66.18%
Health and Wellbeing	238,760	18,290	199,800	21,670	-	160,000	61,470	-	0.00%
Regeneration	35,218,120	47,810	13,909,720	372,490	20,766,500	20,374,220	14,674,490	9,531,921	64.96%
Resources	11,415,600	117,420	5,402,000	5,831,680	207,500	570,470	10,870,710	5,256,434	48.35%
TOTALS	59,678,820	917,570	29,277,630	7,321,420	21,903,430	26,077,720	32,424,760	19,134,278	59.01%

Financing of 2017/18 Programme:

	£'000
Borrowing:	22567
Capital Receipts:	5129
Revenue Contributions and Reserves:	422
Government Grants:	4062
S106 Receipts	245
Other Contributions:	
	<u>32,425</u>

Capital Monitoring - Summary of Progress:

Schemes not progressing satisfactorily or where there are :

financial issues:	6
Schemes where progress is being closely monitored:	27
Schemes progressing well:	13
Schemes completed:	23
Total Schemes:	<u>69</u>

2017/18 Current Council Resources General Fund Underspend: (190,700)

Proposed Utilisation of Underspends:

1. Replacement of Community CCTV Cameras:	63,985
2. Public Conveniences Cleaning Contract - Purchase of 4 vans	33,600
3. Parks - Health and Safety Vibration Equipment	7,300
4. Town Hall - Replacement of fire alarm system	25,000

2017/18 Remaining Council Resources General Fund Underspend: (60,815)

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2017/18 Original Budget £	(5) Budget Reprofiled to and (from) 2018/19 and future years £	(6) 2017/18 Current Budget £	(7) 2017/18 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2017/18 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(13) Status
Schemes not progressing satisfactorily or where there financial issues	3,870,900	342,640	2,903,150	3,169,500	358,760	157,169		133,000	Scheme Details Below	RED
Schemes where progress is being closely monitored	39,682,180	193,310	17,054,350	22,962,320	16,406,050	9,881,518		84,630	Scheme Details on Intranet	AMBER
Schemes progressing well	11,823,540	152,200	6,289,880	170,900	11,792,630	5,777,696		(100,000)	Scheme Details on Intranet	GREEN
Completed Schemes	4,302,200	229,420	3,030,250	(225,000)	3,867,320	3,317,896		(308,334)	Scheme Details on Intranet	GREEN
TOTAL: C.I.P. 2017/18	59,678,820	917,570	29,277,630	26,077,720	32,424,760	19,134,279		(190,700)		
CUSTOMER SERVICES Affordable Housing 1 Partnership Schemes with Registered Social Landlords. (Unallocated Budget) (CA)	991,900	-	568,900	991,900	-	-	T.B.A. (C) T.B.A. (D)	-	The announcement in the Budget to cut social housing rents by 1% per annum over the next four years is likely to have a significant negative impact on affordable housing over the coming years. This is due to the rent reduction impacting on registered providers' business model which was previously based on a rent increase of CPI plus 1% each year for the next 10 years. £167,000 has been vired for the development of the Fulbeck Avenue site to provide housing. Officers are in discussion with various Housing Associations regarding possible contributions to housing developments. Budget reprofiled to 2018/19 due to the likely lead in time for grant payments for housing developments.	<input checked="" type="checkbox"/>

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2017/18 Original Budget £	(5) Budget Reprofiled to and (from) 2018/19 and future years £	(6) 2017/18 Current Budget £	(7) 2017/18 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2017/18 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(13) Status
<p>Housing</p> <p>2 Acquisition of emergency interim or temporary accommodation for the homeless (Invest to Save Scheme) (CA)</p>	1,800,000	-	1,800,000	1,800,000	-	-	Mar 19 (C) 13.9.16 (D)	-	<p>The Council has agreed a contribution of £59,940 to Worthing Churches Homeless Project to refurbish 22 Lyndhurst Road into 37/38 units of short stay accommodation.</p> <p>The Council will have nomination rights to 18 of these units which will reduce the use of B&B accommodation.</p> <p>The project will be considered by the Planning Committee on 10th March 2018 to approve the change of use and conversion. Officers are actively seeking other properties but it is proving difficult to find suitable sites.</p>	▲

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2017/18 Original Budget £	(5) Budget Reprofiled to and (from) 2018/19 and future years £	(6) 2017/18 Current Budget £	(7) 2017/18 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2017/18 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(13) Status
3 Worthing Leisure Centre Replacement of Service Pipe Work (DM)	235,080	160,960	-	-	74,120	97,950.51	June 17 (C) 15.8.12 (P)	33,000	Additional funding approved for the taking down and reinstatement of 10 additional ceilings and for an updated and energy efficient hot and cold water system. However, the additional funding was approved on estimates and the actual costs of the works then required a further £50,000 which was approved Mar 17. Works have completed however, additional works have been undertaken which have not been budgeted. Final account agreed which has resulted in a reduction in the forecast overspend.	£
4 Environment Durrington Cemetery Additional Burial Spaces - Initial assessment of works and extension of cemetery (DM)	369,300	71,700	300,000	247,600	50,000	6,335.00	Mar 19 (C) 8.3.12 (P) 3.12.15 (D)	Possible Overspend	Off site ground water monitoring well installed Oct 16. Tree and ecological survey completed Dec 16. The ecological survey raised the issue that the grass-land area is not included in the Worthing BC Core Strategy as a Local Wildlife Site and it is also a Habitat of Principle importance under the NERC Act 2006. These afford the area (Cont.)	▲

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2017/18 Original Budget £	(5) Budget Reprofiled to and (from) 2018/19 and future years £	(6) 2017/18 Current Budget £	(7) 2017/18 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2017/18 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ^ Scheme Progress Improved v Scheme Progress Deteriorated	(13) Status
<p>Durrington Cemetery Additional Burial Spaces - Initial assessment of works and extension of cemetery (Cont.)</p>									<p>a certain amount of protection. The ecological report advised that further ecological surveys of the site need to be carried out to establish its current ecological value. Ecological surveys complete. Consultation with Sussex Wildlife Trust organised for Jan 18. Planning Permission to be sought following consultation with SWT. Final design / contract documentation being out sourced to consultant while at planning stage to enable tendering to progress at earliest stage. Provisional contract start date of Sept 18 dependant on outcome of consultation and planning.</p>	

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2017/18 Original Budget £	(5) Budget Reprofiled to and (from) 2018/19 and future years £	(6) 2017/18 Current Budget £	(7) 2017/18 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2017/18 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ^ Scheme Progress Improved v Scheme Progress Deteriorated	(13) Status
5 Health and Wellbeing Asbestos Removal Programme of works: i) Asbestos Surveys ii) Removal of asbestos from Town hall roof space (DM)	175,170	18,290	146,800	130,000	26,880	-	Mar 19 (C) T.B.A. (D)	100,000	i) Asbestos Surveys £26,880. Tender package being prepared for Thames Laboratories for asbestos management surveys. 2017/18 budget to be used to fund a pilot scheme. 2018/19 and 2019/20 budgets to be used to complete surveys on all properties. ii) Removal of asbestos from Town Hall roof space £130,000. Safe working zone works completed in main town hall and also sampling of ceilings to simulate maintenance activities. Current costings for works advised by Thames Laboratories indicate possible overspend of up to £100k.	£

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2017/18 Original Budget £	(5) Budget Reprofiled to and (from) 2018/19 and future years £	(6) 2017/18 Current Budget £	(7) 2017/18 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2017/18 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(13) Status
Resources <i>Information and Technology</i> 6 Financial Management System Replacement (Partnership Scheme with Adur District Council. Total cost £565,000) (SG)	299,450	91,690	87,450	-	207,760	52,883.03	T.B.C. (C) 1.9.16 (D)	-	The project is at the user acceptance stage. The progress against the project plan is slipping again due to the late provision of the new Billing and Debtors functionality which was due for completion by 1st Dec. This is approximately one month behind schedule. The current go live date of 3rd April 2018 is unachievable and the options for proceeding with the project are under review. The project spend is currently within budget, however further delay may incur additional costs.	▼
TOTAL:	3,870,900	342,640	2,903,150	3,169,500	358,760	157,169		133,000		

RESPONSIBLE OFFICERS:

CA	Cally Antill	Head of Housing
DM	Derek Magee	Engineering and Surveying Manager
SG	Sarah Gobey	Chief Financial Officer



ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Adur Civic Centre - Redevelopment	-700,000	<p>i) The demolition of the Civic Centre completed 1st June 2017.</p> <p>ii) Phase 1 North New Office Development. Planning Permission was granted on 13th November 2017. The contractors are in the process of finalising the technical design and procuring the subcontract packages. Works are anticipated to start on site by the beginning of March 2018 and will be continuing in 2018/19.</p> <p>iii) Phase II South Development of the Civic Centre Site. The current proposal is to market the site to external developers for a mixed use scheme. Details of the marketing strategy are to be worked-up in collaboration with the Property Team.</p>
Adur Homes Capital Investment Programme	2,677,600	<p>External Works Programme:</p> <p>i) Works at Bushby Court and Beachcroft Court to replace doors, porches and screens £400,000. Specification complete. Contract for the pilot scheme to be let by end March 2018 for works in 2018/19. Consultation with leaseholders to be undertaken for the remaining works.</p> <p>ii) External works at Rock Close £710,000, Locks Court £500,000 and Milfield £1.5m. These works will be progressed by professional services. The contract is currently awaiting authorisation for delivery on site 2018/19.</p> <p>iii) Window replacements at Rock Close and Locks Court £400,000 to be undertaken in 2018/19.</p> <p>iv) Investigative work on homes with non-traditional construction. Report imminent which will be followed by consideration of urgent works.</p> <p>Communal Area Works: Internal works to blocks of flats - flooring and walls £100,000. Priorities to be agreed.</p> <p>Environmental Improvements: Refurbishment of the meet-in-place at Fishersgate to create a better resident resource area £25,000. Works required being considered and will be undertaken in 2018/19.</p>



ADUR DISTRICT
COUNCIL

ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Adur Homes Capital Investment Programme (Continued)		<p>Fire Safety Works :</p> <p>i) Pilot scheme for bespoke fire doors £600,000. All doors have a 8 week lead in prior to installation. Consultation in progress. Main works in 2018/19.</p> <p>ii) Smoke detection and fire risk assessments to sheltered housing £500,000. Works being assessed for delivery in 2018/19.</p>
Adur Homes - Development and Acquisition Programme	1,705,610	<p>Cecil Norris House and Land at Beachcroft. Design work and site investigations will start in 2017/18 for works in future years.</p> <p>Albion Street. Development of 14 affordable housing units on the Albion Street site. Estimated timescales: Planning Application January 2018, Planning Consent April 2018, Appointment of Contractor May 2018, Start on Site June/July 2018, Construction Completion November 2019.</p>
Affordable Housing (LASHG) Programme 2016/2017 - Unallocated budget	1,380,600	<p>The announcement in the Budget to cut social housing rents by 1% per annum over the next four years is likely to have a significant negative impact on affordable housing over the coming years. This is because the rent reduction will impact on the registered providers' business model which was previously based on a rent increase of CPI plus 1% each year for the next 10 years.</p> <p>Officers are in discussion with Hyde Housing Association and Southern Housing Association regarding possible contributions to housing developments. Budget reprofiled to 2018/19 due to the likely lead in time for grant payments for housing developments.</p>
Asbestos Management and Removal from Council Buildings	11,300	A tender package is being compiled for Thames Laboratories for asbestos management surveys. 2017/18 budget to be used to fund a pilot scheme and the 2018/19 - 2019/20 budgets to be used to complete surveys on all properties.

**ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Buckingham Park - Contribution to a replacement pavilion	172,000	Planning permission has been approved for the new pavilion which will enable the scheme to progress. However, the Rugby Club has advised there was a funding shortfall of £253,000. A meeting was held with the Club in November 2016 where it was agreed to further consider the Council's contribution in March 2018 dependent on the Club's success in raising the outstanding funding. Some additional funding has been secured since December 2016 and if sufficient funds have been raised works are likely to commence in 2018/19.
Car Park Enhancements - Lower Beach (Riverside) Car Park	100,000	90% of the works have now completed. Remainder of the works have been suspended to allow the Environment Agency Tidal Walls Coastal Protection Scheme workers access through the remaining site area until at least mid May 2018. Remaining works will be organised after this time.
Coast Protection Works - Shoreham Harbour Walls Project (Funded from the Governments Growth Deal Flexible Funding Agreement with Worthing Borough Council)	2,850,200	Grant to Sussex Yacht Club for the relocation of their club house. It was anticipated that the lump sum payment would be paid March 2018 but is now anticipated December 2018 once all the approvals have been achieved.
Compliance Service - Replacement of one operational vehicle (Partnership scheme with Worthing Borough Council)	5,200	The replacement of one vehicle is on hold due to a service restructure which might not require the vehicle to be replaced.
Corporate Asset System (Partnership Scheme with Worthing Borough Council. Total cost £80,000)	50,000	Systems currently being developed: i) Compliance System ii) Stock Condition iii) Estates Management iv) Asbestos Management Officers meeting in February 2018 to consider progress.
Corporate Buildings - Condition Surveys	10,000	Asbestos surveys for corporate buildings currently being tendered for surveys to be undertaken early in 2018/19.



ADUR DISTRICT
COUNCIL

ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Disability Discrimination Act Improvements - Extension of the coastal footpath linking the existing access points along the Shoreham Beach frontage to enable disabled access on to the beach. Phase 3 The Burrells to the old ford	140,000	The design of the scheme has been delayed due to consultation with the Environment Agency regarding the Tidal Walls CPW Project and the Port Authority regarding installation of a haul road adjacent to the fort. Start on site is anticipated March 2018 due to the avoidance of winter weather conditions and is likely to continue into 2018/19.
Housing Grants - Discretionary home repair grants	15,000	Outstanding commitments at December 2017 indicate there may be an underspend on the 2017/18 budget of approximately £15,000. However, the Council has adopted a new Housing Assistance Policy which introduces additional grants for landlords. This policy has not impacted on the 2017/18 grants budget but an increased spend could arise in future years and budget has been reprofiled as a contingency for the new policy.
Lancing Manor - Renewal of flat roof area over the entrance hall and replacement of glazing units in the entrance hall.	40,000	Tenders have been received over budget and are currently being revisited. It is proposed to fund any overspend from an underspend on the replacement of the Southwick Leisure Centre roof replacement. Works anticipated in 2018/19.
Property Acquisitions - Acquisition of emergency, interim or temporary accommodation for the homeless (Invest to Save Scheme)	1,200,000	The current strategy has been revised and the focus is now on acquiring leased properties rather than purchasing properties outright. Budget reprofiled to 2018/19 for any properties that might come forward for purchase, but it is proving difficult to find suitable sites.
Shoreham Harbour Projects (Externally funded by the Central Government Growth Point Programme)	50,000	The Shoreham Harbour Project Board have recently approved a contribution of £10,000 to the Brighton Marina to River Adur Coastal Defences. Budget brought forward from 2018/19 to fund this contribution. A contribution of £75,000 has also been agreed to an A259 green corridor. However the Council is awaiting the completion of a study into an A259 cycle route which may require land take from the green corridor. The study is currently in progress. The Council's contribution is likely to be to several smaller discrete projects some of which may require funding in 2017/18 but most of the funding will be required in 2018/19.

ADUR DISTRICT
COUNCIL

ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Office Equipment - New Microphone System	14,100	A replacement microphone system was approved by the Joint Strategic Committee in March 2017. However, an opportunity arose to purchase a second hand system, which was funded from the revenue budget as the cost was below the capital threshold. The second hand system is only a temporary solution and the system will need to be replaced in approximately 3 years. Budget reprofiled to 2019/20.
Play Area Improvements - Quayside	81,800	The scheme is more complicated than first envisaged. The contract for the ground slab has been awarded with start on site programmed for May 2018. This allows time for weather conditions to improve for appropriate build times for concrete slab, and for the Easter break and play equipment manufacture period. Completion estimated August 2018.
Public Conveniences - Refurbishment of Southwick Cemetery Site	15,000	The Joint Strategic Committee 17.11.17 approved the refurbishment of the Mill Lane Cemetery Public Convenience to include DDA facilities. It has subsequently been agreed with the Executive Member that Southwick Cemetery should be refurbished instead. Late approval and subsequent change to the scheme have resulted in works completing in 2018/19.
Shoreham Air Crash Memorial	131,500	The Joint Strategic Committee 4th April 2017 approved the creation of a lasting memorial for the Shoreham Air Crash. The design stage has been completed. Planning and drafting the Stage 2 contract for production and installation is progressing. It is anticipated that the works will commence in 2017/18 and will continue in 2018/19 to have 3 elements (lights, arches and seating) installed before the third anniversary of August 2018.



ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Shoreham Centre - Provision of Solar Panels	55,000	<p>The Council is currently awaiting quotes with energy and return on investment potential from suppliers on the following options to enable informed decisions to be made:</p> <ul style="list-style-type: none">i) PV on back roof only.ii) PV on back and centre roof plus centre roof deck replace.iii) PV on back and centre roof, centre roof replacement plus battery storage.iv) Replacement on roof deck plus PV install on centre roof.
Southwick Leisure Centre - Replacement of the eastern set of three tennis courts with an outdoor all weather pitch for football / tennis / netball.	322,000	<p>The original budget was to replace the outdoor courts with an all weather pitch for football / tennis / netball. Discussions have been held with the Lawn Tennis Association regarding an upgrade of the tennis courts instead of the provision of an all weather pitch and the possibility of an external funding bid. However, the Council and Leisure Trust are now planning a review of all the leisure facilities.</p>
Southwick Recreation Ground - Refurbishment of hard surfaces	32,500	<p>Scheme initially delayed by discussions with the MS Day Care Centre regarding suitable dates for the work as the Day Centre requires vehicular access 7 days a week. The project is now on hold pending a strategic review of the property.</p>
Street Cleansing - Replacement of 2 vehicles	62,250	<p>Vehicles have taken longer than anticipated to order and delivery is now anticipated in 2018/19 due to delivery lead in times.</p>
Strategic Property Investments - Investments in commercial property to generate income	15,000,000	<p>The Council is actively seeking properties to purchase and are applying due diligence to maximise the Council's investment.</p>



ADUR DISTRICT
COUNCIL

ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Street Lighting - Enhancements to WSCC street lighting in conservation areas or near heritage sites	28,000	<p>The scheme was originally delayed by confirmation from WSCC of the areas included in their PFI. Following liaison with SSE (the WSCC contractor) regarding the WSCC PFI contact inclusions and further discussions with the planning department, orders were placed for upgrades from standard units to heritage style lanterns at Southdown Road, John Street, Middle Street and St Mary's Lane.</p> <p>However, WSCC are now considering upgrading their street lighting to LED fittings but this will require a new lighting design to check the column spacings which SSE are currently carrying out. Works are unlikely to complete in 2017/18.</p>
Street Scene - Rolling programme of works to improve the environment of Adur District.	130,000	<p>Scheme was initially delayed by agreement of works and initial approval and some works may continue into 2018/19.</p> <p>i) Planters and Street Scape Improvements (West Adur). 5 new trees have been ordered in partnership with WSCC for planting in 2 locations in Crabtree Lane, Lancing, along with provisions for initial seasonal planting.</p> <p>ii) Planters and Street Scape Improvements (East Adur). A new community sign has been ordered for Southwick Square, repairs are to be undertaken to brick planters and provision made for the repair to mosaic columns in the square.</p> <p>iii) Replacement of bus shelters' information boards and advertising panels. 13 new information boards are being purchased for installation at key locations across Adur. Existing broken information boards are being removed with a further 12-13 of these to be repaired and installed in bus shelters in locations across the District. The total number of new/repaired boards to be circa 25 and will allow for the reinstatement of the free information service to Adur community groups and similar.</p>
Wadurs Swimming Pool - Expansion of changing facilities	95,510	<p>Impulse Leisure will be delivering this project with Technical Services overseeing. The original budget was found to be insufficient for the works requested by Impulse Leisure. External funding of £50,000 has been secured from Sport England and Impulse Leisure are still seeking further grants. Works are now anticipated Spring / Summer 2018.</p>
Total Reprofiled Budgets:	25,675,170	



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WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Affordable Housing (Partnership Schemes with Registered Social Landlords) Unallocated Budget	991,900	<p>Officers are in discussion with various Housing Associations regarding possible contributions to housing developments. Budget reprofiled to 2018/19 due to the likely lead in time for grant payments for housing developments.</p> <p>The announcement in the Budget to cut social housing rents by 1% per annum over the next four years is likely to have a significant negative impact on affordable housing over the coming years. This is because the rent reduction will impact on the registered providers' business model which was previously based on a rent increase of CPI plus 1% each year for the next 10 years.</p>
Asbestos removal from Town Hall roof space	130,000	Safe working zone works and sampling of ceilings to simulate maintenance activities has been undertaken. Current costings for works have advised a possible overspend of £100,000 which can be accommodated within the overall 2017/18 Capital Investment Programme . Works to be undertaken in 2018/19.
Boundary Signs - Replacement of existing boundary signs on main entry routes into Worthing and additional signs on the A27	40,000	<p>The scheme was initially delayed by decisions regarding corporate branding, and has been further delayed by the departure of the officer over-seeing the project.</p> <p>Consultants have provided designs and an option has been chosen. The designer is now liaising with potential manufacturers about compliance with safety and lighting regulations. Installation anticipated in 2018/19.</p>
Brooklands Park - Phase 2 Environmental Improvements	50,000	Phase 2 Environmental improvements to be undertaken after the completion of the contaminated land works.
Brooklands Park - Replacement of Par 3 Club House	225,000	The Club House is currently closed until reinstatement works following the EON cabling works, which have overrun, have been completed. Officers have requested a condition report on the building to advise any reinstatement works prior to the re-opening of the building.
Construction and installation of 5 beach huts	34,220	The scheme is awaiting decisions from Parks regarding design and materials and works are unlikely to be undertaken in 2017/18.



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WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Car Parks - Lyndhurst Road (West) Surface Car Park - Extension of parking facilities on to the tennis court areas	(225,000)	Budget was bought forward in order to complete the works in 2017/18. Works have now completed and the new extended car park opened on 14th December creating 63 new parking spaces.
Multi Storey Car Parks - Provision for essential maintenance	1,000,000	Officers are considering the consultants' budget cost report prior to decisions being taken on the final scope of works, which will continue in 2018/19 and 2019/20.
Compliance Service - Replacement of one operational vehicle (Partnership scheme with Worthing Borough Council)	7,800	The replacement of one vehicle is on hold due to a service restructure which might not require the vehicle to be replaced.
Corporate Buildings - Condition Surveys	60,000	Asbestos surveys for corporate buildings currently being tendered for surveys to be undertaken early in 2018/19.
Crematorium Improvements - i) Redevelopment of the main office ii) DDA access improvements to the exterior toilets iii) New showroom for memorialisation iv) DDA access improvements to the children's garden	187,180	Report submitted to the March 2018 Joint Strategic Committee to approve a change to the scope of the works and approve additional funding. Works to be undertaken in 2018/19.
Crematorium - Replacement and resiting of car park attendant's kiosk	11,300	Scheme on hold pending the results of a usage audit to be undertaken over the winter to ascertain volumes, movements and recommendations for the best solution based on the site layout. Survey and reports due back March 2018 for main works in 2018/19.
Disability Discrimination Act Improvements - Rolling programme	30,000	Works under consideration: i) Connaught Theatre back door. ii) Town Hall - accessible toilet and shower facilities. In addition existing access audits being reviewed for further DDA works.



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WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Durrington Cemetery - Additional burial spaces	247,600	Works delayed by the need to obtain ecological surveys, which have now been completed. Consultation to be undertaken with Sussex Wildlife which will be followed by Planning Permission. Provisional contract start date of September 2018 is dependent on outcome of consultation and planning.
Foreshore - Fire Prevention Works to Pier, Southern Pavilion and Seafront Amusements	290,000	Following receipt of the fire compliance works recommendations, an investigation and report from consultants has been received. The urgent recommendations from the report were instigated in 2016/17. Consideration is now being given to using a consultant to prepare the specification and documentation for works to commence in 2018/19.
Fulbeck Avenue - Development of site to provide new housing	50,000	The Joint Strategic Committee April 2018 approved the development of this site to provide new housing and this budget is to prepare and submit an outline planning application for the proposed housing. Planning approval to be submitted April 2018. Budget profiled to 2018/19 to pay for the final reports and planning application fees.
Homefield Park - Refurbishment of tennis courts	200,000	The Joint Strategic Committee July 2017 approved the transfer of the budget from the Homefield Park Multi Use Games Area to the refurbishment of the tennis courts in Homefield Park. The works are anticipated on site April 2018.
Housing Grants - Discretionary home repair grants	25,000	Outstanding commitments at December 2017 indicates there may be an underspend on the 2017/18 budget of approximately £25,000. However, the Council has adopted a new Housing Assistance Policy which introduces additional grants for landlords. This policy has not impacted on the 2017/18 grants budget but an increased spend could arise in future years and budget has been reprofiled as a contingency for the new policy.



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WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Museum and Art Gallery - Conversion of ground floor area vacated by Tourist Information Centre into useable accommodation/exhibition space	26,500	The museum development project "let the light in" is moving forward with three applications completed to Independent Trusts. The Heritage Lottery Bid has now been moved to the national rather than the regional portfolio and a meeting is in place with HLF to discuss the maximum possible funding available. The Local Enterprise Partnership bid was unfortunately not successful but the feedback for the project was very positive and has led to further interest.
Properties - Montague Street Site Essential Repairs	242,470	Full scope of works still to be confirmed and planning permission will be required. Some works to cladding scheduled for early 2018/19.
Office Equipment - New microphone system	15,900	A replacement microphone system was approved by the Joint Strategic Committee in March 2017. However, an opportunity arose to purchase a second hand system, which was funded from the revenue budget as the cost was below the capital threshold. The second hand system is only a temporary solution and the system will need to be replaced in approximately 3 years. Budget reprofiled to 2019/20.
Play Area Improvements - West Park	70,000	The scheme was initially delayed by receipt of the final brief from Parks. Works are anticipated on site April 2018 with an estimated completion June 2018.
Property Acquisitions - Acquisition of emergency, interim or temporary accommodation for the homeless (Invest to Save Scheme)	1,800,000	The current strategy has been revised and the focus is now on acquiring leased properties rather than purchasing properties outright. Budget reprofiled to 2018/19 for any properties that might come forward for purchase.
Solar Renewable Energy Projects	252,100	Installation of solar panels on the roof of Portland House was completed April 2017. External consultants are currently considering other Council sites which may be suitable and which have a payback within a reasonable time frame.
Strategic Property Investments - Investments in commercial property to generate income	20,000,000	The Council is actively seeking properties to purchase, but due to lead in times, purchases are likely to be completed in 2018/19.



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WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Street Cleansing - Replacement of 2 vehicles	95,750	Vehicles have taken longer than anticipated to order and delivery is now anticipated in 2018/19 due to delivery lead in times.
Theatres - Capital improvements to Worthing Theatres	120,000	<p>Ticketing software - The procurement process is in progress and a decision regarding the chosen supplier should be made by the end of January 2018. Installation is anticipated April / May 2018.</p> <p>Pavilion Theatre Toilet Refurbishment - The scheme has been tendered but insufficient tenders were received and the scheme is to be re-tendered. Works are anticipated in 2018/19.</p>
Worthing Leisure Centre - Refurbishment of athletics track	100,000	Patching works have been undertaken in September 2017, but the main works will not commence until Summer 2018 after the athletics season.
Total Reprofiled Budgets:	26,077,720	